

INFORMATION TECHNOLOGY COMMITTEE

October 18, 2012

8:00 am

Conference Room 202

Present: Chairman Ron Niemann, Bob Boyle, Pat Shea, Marie Wamsley, Kim Winslow, Jason Walter, John Hastie, Ela Kakde

(1) **Call to Order:** The meeting was called to order at 8:00 am by Chairman Niemann

(2) **Proof of Posting:** Ron asked if the meeting was properly posted, and Kim advised that the agenda was posted by the County Clerk's office in the Courthouse, Hospital, Darlington Municipal Building, and the County's website.

(3) **Action on Agenda:** We received word before the meeting that the representative from UWP's New Venture Program would be unable to attend this morning's meeting, so a motion was made by Boyle, second by Winslow to approve the agenda but with the omission of agenda item #5. Voice vote, motion carried.

(4) **Action on Minutes:** Motion by Boyle, second by Winslow, to approve the minutes from the September 13, 2012 meeting as presented. Voice vote, motion carried.

(5) **UWP New Ventures Program -** item tabled to the November IT meeting

(6) **Purchase of Email system and Email server – Slowness and Encryption requirements for Hospital:** Jason advised that certain users at the Hospital have certain requirements when sending out emails, and they need to be encrypted. However, Jason needs to work with David Chitwood and Marie Wamsley in regards to which avenue they want to take regarding the encryption requirements. They could set it up so that the individual user could have a program where they would encrypt the email before sending it. Or, they could put a program on the email server for all County employees to use. Jason will report back about this at the next I.T. meeting.

As for the slowness issue, Jason advised that the slowness in the email has been caused by a software issue (Java) on the email server. Zimbra runs mostly under Java, and within an hour of starting each day the resources are at maximum capacity. Jason has started researching different options for a new email server and new email software. Ron recommended we look into a new, larger email server first, perform testing of new email software packages and making sure everything will be compatible with our system, before switching everyone over to the new server and software.

As for new email software, Jason has done a little research on a few (Zimbra vs. Kerio, etc.). However, he needs to do more research before presenting a new package to the committee.

This item will be re-addressed at the next I.T. meeting.

(7) **Wireless Microphone and Sound System for the County Board Room:** Ron did not feel that this was an item for Jason to research, as he is busy with more important I.T. issues. Ron also questioned whether or not this item should continue to be researched by this committee, or taken to a different committee? The committee felt that the recommendation should come from this committee, and then move on from there. A motion was made by Boyle, second by Shea, to have Pat Shea contact some sound system companies to have them come and look at our County Board Room, and have them give us a proposal of what it would cost to have it set up with a wireless sound system. Voice vote, motion carried. Ron and Pat also stressed that if it is going to go through this company, it should be noted it will eventually tie in with the internet.

(8) **Microsoft technical support:** Jason has been talking with Jeff Anderson from Grant County about who they use for Microsoft licensing and technical support. Grant County uses a company other than CDW-G, and Jason is waiting to receive that information from him.

(9) **Symantec Endpoint Management Software:** Also in speaking with Jeff Anderson, he advised that we should not pursue using Symantec Endpoint Management Software. He used it at one time, and did not have much luck with it. Jeff recommended looking into Viper, which is what they currently use. Jason has not had time to research Viper or other software yet. It was also suggested that Jason touch base with the IT departments at Green and Iowa County, or UW-Platteville, to see what they use for both Microsoft licensing and management software.

(10) **Changes to Email server and software:** This was discussed in agenda item #6, and it will be revisited at the November I.T. meeting.

(11) **I.T. Monthly Update:** Jason has been working with the Sheriff's Department quite a bit lately, with getting their TIME System up-to-date and running correctly. The State has requested to have Lafayette County's system documented and running properly.

Jason and Christine have also been busy installing replacement computer for various departments.

(12) **IT Vouchers:** Kim presented a voucher for \$2,863.23, which included a new computer, speaker set, coaxial cable, and software for the Hospital, a new monitor for the Manor, new computer for the Veterans Office, and a digital voice recorder, (3) new switches, monthly mileage and cell phone charges for Network Administration. Motion by Wamsley, second by Boyle, to approve the voucher as presented. Voice vote, motion carried.

(13) **Future agenda items:**

- D & P on UPW's New Ventures Program
- D & P on wireless microphone and sound system for the County Board Room
- D & P on Microsoft technical support
- D & P on management software for future computer inventory
- D & P on possible change to email server, email software, and email encryption
- D & P on data loss plan for emails, and moving old emails to archives
- D & P on updating of Firmware

(14) **Next meeting date:** November 15, 2012 at 8:30am

(15) **Adjournment:** Motion by Boyle, second by Wamsley, to adjourn the meeting. Voice vote, motion carried.